

# MEMBERSHIP APPLICATION FORM FOR ASSOCIATE MEMBER



FEDERATION OF  
COCOA COMMERCE

## PART I

### TO BE COMPLETED AND SIGNED BY THE APPLICANT

1. Name of Applicant (Body Corporate, Unincorporated Association/Firm or other Legal Entity)

.....  
*select as appropriate*

Body Corporate  Unincorporated Association/Firm  Other Legal Entity  - specify below

2. (i) Body Corporate

Names of Director(s)

.....  
.....

Name of Company Secretary

.....

(ii) Unincorporated Association/Firm

Names of Partners/Members

.....  
.....

Name of Manager(s)

.....

(iii) Other Legal Entity

Names of Appointed Officers and Principal Beneficial Owners

.....  
.....

3. Applicant's Address in full

.....  
.....

Country: .....

Tel No..... Fax No.....  
E-Mail..... Website.....

4. Date of Formation of the Body Corporate/Unincorporated Association/Firm or other Legal Entity

.....

5. Full description of the Applicant's scope and activities

.....  
.....  
.....  
.....

Are you trading in physical cocoa beans and/or products?..... If yes, from what date?.....

6. Applicant's appropriate subcategory of associate membership.

*select as appropriate*

Business to Business (BTB) / Processor Sector of the Trade

Business to Consumer (BTC) / Chocolate Industry Sector of the Trade

Production/Exportation

Trade

7. Is the Applicant part of a group of companies?..... if yes, your relationship within the group should be clearly set out and attached to this application

.....

8. Financial Information to be provided

(i) Body Corporate

Capital assets<sup>1</sup>.....

Copy of most recent audited/certified financial accounts are attached dated.....

(ii) Unincorporated Association/Firm or other Legal Entity (as much evidence as possible to be provided from the following criteria)

Capital assets<sup>2</sup> .....

Copy of most recent audited/certified financial accounts are attached dated.....

If no audited financial accounts are available, other financial reports filed with the relevant national government authority(ies) are attached dated.....

Details of license or accreditation by a government authority responsible for cocoa in the country where the applicant is domiciled.....

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<sup>1</sup> The total amount of the called up share capital, share premium, retained earnings and other reserves attributable to the equity shareholders or members as disclosed in their most recent financial statements of The Trade.

<sup>2</sup> The total amount of capital invested, retained earnings and other reserves which the business owes to the proprietor, partners or members as disclosed in their most recent annual financial statements of The Trade.

9. Letter from an independent auditor confirming the information set out in Section 8. If none of the information requested in section 8 can be provided, the Applicant is required to submit to the FCC Secretariat a full statement of case to substantiate the membership application
10. Names of beneficial owners whose capital holding exceeds 10% of total issued capital  
.....  
.....
11. Name and address of Auditors/Accountants/Government Authorities to whom the Federation may write for reference or confirmation of information given above  
.....  
.....
12. Name of Bankers from whom the Federation may obtain a reference  
.....  
Date when your account was opened with above Bankers .....
13. Please advise if any of the applicant company's directors/senior managers/senior traders have been previously involved with a company that has defaulted on an Arbitration Award issued by:  
(a) the FCC Yes  No   
or;  
(b) any other Association forming part of the Federation of Commodity Associations Yes  No   
If the answer is Yes to either (a) or (b) above, please provide details below  
.....  
.....  
.....
14. Memberships held in other Markets and Trade Associations and date elected to such Memberships  
.....  
.....
15. Names of Voting Members of the Federation who will Propose and Second this application  
PROPOSER.....  
SECONDER .....
16. Such other information as the Applicant considers relevant to the membership application  
.....  
.....  
.....  
.....

17. APPLICANT'S DECLARATION

We hereby apply to become an Associate Member of the Federation of Cocoa Commerce Ltd, and if elected, we agree to abide by the Articles of Association and all the FCC Rules and Regulations.

We understand that the Federation relies on e-mail notification to its members and we confirm that the e-mail address supplied is valid for all communications and we will immediately notify the Federation of any change therein.

We hereby certify that the above information is correct.

NAME (in block capitals).....

SIGNED: .....  
(Director/Company Secretary/Authorised Company Signatory)

DATE: .....

VAT Registration No. (EU Member countries only): .....

# MEMBERSHIP APPLICATION FORM FOR ASSOCIATE MEMBER



## PART II

### TO BE COMPLETED AND SIGNED BY THE PROPOSER

1. Name and address of the Proposer

.....

2. Name and address of the Applicant

.....

.....

3. We, the undersigned being a Voting Member of the Federation, do hereby fully support the application to become an Associate Member of the Federation made by the above-named Applicant.

We do hereby state that:

(i) We have read Part I of the Membership Application Form completed by the Applicant and confirm that to the best of our knowledge the information given is correct and that the Applicant meets the current criteria for Membership and therefore qualifies for election to Associate Membership.

(ii) We have enjoyed a satisfactory contractual relationship with the Applicant.  
for.....years. ....months.

(iii) The following directors/employees of the Applicant are personally known to us.

.....  
.....

(iv) We can confirm that the Applicant has, in our view, a continuing commercial interest in the trading of physical cocoa beans and/or products and/or related articles.

(v) We know of no reason why the Applicant should not be granted Associate Membership of the Federation.

4. Please describe your relationship with the applicant and include any additional information you feel is relevant.

.....  
.....  
.....

5. NAME (in block capitals).....

SIGNED.....  
(PROPOSER Director/Company Secretary/Authorised Company Signatory)

DATE: .....

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FEDERATION OF  
COCOA COMMERCE

## PART III

### TO BE COMPLETED AND SIGNED BY THE SECONDER

1. Name and address of the Seconder

.....

2. Name and address of Applicant

.....

.....

3. We, the undersigned being a Voting Member of the Federation, do hereby fully support the application to become an Associate Member of the Federation made by the above-named Applicant.

We do hereby state that:

(i) We have read Part I of the Application Form completed by the Applicant and confirm that to the best of our knowledge the information given is correct and that the Applicant meets the current criteria for Membership and therefore qualifies for election to Associate Membership

(ii) We have enjoyed a satisfactory contractual relationship with the Applicant  
for.....years. ....months.

(iii) The following directors/employees of the Applicant are personally known to us

.....

.....

(iv) We can confirm that the Applicant has, in our view, a continuing commercial interest in the trading of physical cocoa beans and/or products and/or related articles.

(v) We know of no reason why the Applicant should not be granted Associate Membership of the Federation.

4. Please describe your relationship with the applicant and include any additional information you feel is relevant.

.....

.....

.....

5. NAME (in block capitals) .....

SIGNED .....  
(SECONDER Director/Company Secretary/Authorised Company Signatory)

DATED .....